Redg. No.: 4632/069/070 PAN : 6 0 1 0 0 8 9 0 2 ISO 9001: 2015 Affiliated No.: QMS/092020/1408

Shrestha Computer Institute

Affiliated by: International Standard Organization 9001:2015
Head Office: Lalbandi-1, Nawalpur, Sarlahi (NEPAL)
Branch Office: Haripur-2, Pasupatinagar, Sarlahi (NEPAL)
Website: www.shresthacomputerinstitute.edu.np

Code : 001

Exam Date: 2023-07-17

F.M.: 25 P.M.: 8 Time: 45 Minute

Objective Question(10x1 = 10 Marks)

1) **Which of the following is not a valid size of a floppy Disk?**
A) 8? B) 51/4 ? C) 31/2? D) 51/2?

2) When was the X windows system born?
A) 1984 B) 1989 C) 1988 D) 1990

3) **What is the shortcut key to update formula in a table?**
A. F9 B. Alt+F9 C. Ctrl+F9 D. Shift+F9

4) **Which of the following is a not a way to complete a cell entry?**
A. Pressing Enter B. Arrow Key C. Formula Bar D. Pressing Space bar

5) **Which is used to perform what if analysis?**
A. Solver B. Goal Seek C. Scenario Manager D. All of above

6) **To Active the previous cell in a Pre-selected range, press**
A. The Alt key B. The Tab Key C. The Enter Key D. None of the Above

7) Which of the following is a popular DOS based spreadsheet package?
A. Word B. Smart cell C. Excel D. Lotus 1-2-3

8) What will be the output if you format the cell containing 5436.8 as _#,##0.00‘?
A. 5,430.00 B. 5,436.80 C. 5,436.8 D. 6.8

9) A numeric value can be treated as label value if _____ precedes it.
A. Apostrophe („) B. Exclamation (!) C. Hash (#) D. Tilde (~)

10) ____ returns the least common multiple.
(A) LCCM() (B) LCM() (C) TLCM() (D) RTLCM()

11) Explain about the Keyboard by Making a Picture [5]

12) Descript the First Generation of computer. Then write the limitations of generation computer. Explain the Circuitboard with diagrams [3+2]

13) Define the SRAM and DRAM with drawing picture. [5]

****Best Of Luck****

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Code : 002

Exam Date: 2023-07-17

F.M.: 25 P.M.: 8 Time: 45 Minute

Objective Question(10x1 = 10 Marks)

5) 1) 1) **Which of the following shortcuts can be used to insert a new line in the same cell**
6) A. A. Enter B. Alt + Enter C. Ctrl +Enter D. Shift + Enter

2) What is the shortcut key to hide entire column?
A) CTRL+- B) CTRL +0 C) CTRL+H) D) CTRL + C

3) What value will display if the formula = $55.00 +5 is entered into a cell? A. $60 B. 60 C. $55.00+5 D. $60.00

4) 4) How to specify cell range from A9 to A99 in Excel?
A) (A9,A99) B) (A9 TO A99) C) (A9:A99) D) (A9 A99)

5) 5) The cell reference for cell range of G2 to M12 is _____.
A. G2.M12 B. G2;M12 C. G2:M12 D. G2-M12

B) Which of the following is not an option of the spelling dialog box?
A. Ignore B. Ignore all C. Edit D. Change

7) 7) A _____ is a grid with labeled columns and rows.
A. Dialog box B. Worksheet C. Clipboard D. Toolbar

7) 8) Clear the contents by pressing "DELETE" key from a Keyboard will clear.
A. Text Only B. Format Only C. Contents Only D. Both Contents and Format

9) A numeric value can be treated as label value if _____ precedes it.
A. Apostrophe („) B. Exclamation (!) C. Hash (#) D. Tilde (~)

C) 10) ____ returns the least common multiple.
(A) LCCM() (B) LCM() (C) TLCM() (D) RTLCM()

11) **BIOS Setup Utility Program** [5]

12) Explain about the Mouse by Making a Picture [5]

13) Descript the First Generation of computer. Then write the limitations of generation computer. Explain the Circuitboard with diagrams [3+2]

****Best Of Luck****