



Affiliated by : Council for Technical Education and Vocational Training ( CTEVT )  
**SHRESTHA COMPUTER INSTITUTE PVT.LTD.**

ISO 9001:2015 Certified Organization Company, Regd. No.: QMS/2020/1408

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PLEASE SCAN THE QR CODE.

EXAM CENTER : SCI, CHANDRAPUR-4, RAUTAHAT COURSE NAME : BCC EXAM TYPE : PRACTICAL  
 F.M.: 50 P.M.: 25 EXAM DATE : 2025-11-09 Time: 60 Minute

Form No.: ..... Secured Marks :.....

**Attempt all of the following questions:**

**Exam Controller's Sign.**

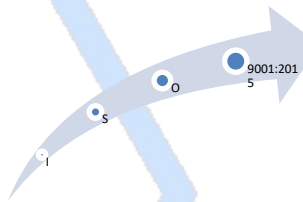
Create a folder on desktop and name it your symbol no. Save all of your files inside that folder.

**Group A**

1. Create a new folder by cmd. Then Lock and Unlock the folder – print Screen- Paste to appropriate location. [ 5 Marks ]
2. Make a simple shutdown programs using .bat [ 5 Marks ]

**Group B**

3. Create following logo using SmartArt. [ 10 Marks ]



$$f(x) = a_0 + \sum_{n=1}^{\infty} \left( a_n \cos \frac{n\pi x}{L} + b_n \sin \frac{n\pi x}{L} \right)$$

4. Insert Image into the shape at MS Word [ 5 Marks ]

**Group C**

5. Calculate following date sheet

Joining Date	Leaving Date	Year	Months	Days
2054/01/14	2082/01/10	?	?	?

- CALCULATE THE YEAR, MONTHS, DAYS [ 15 Marks ]
- 6. Create a presentation with three slides to About you Computer Institute [ 5 Marks ]
- 7. Type the following text in MS WORD [ 5 Marks ]

**Introduction**

The Council for Technical Education and Vocational Training (CTEVT) constituted in 1989 (2045 BS) is a national autonomous apex body of Technical and Vocational Education and Training (TVET) sector committed for the production of technical and skillful human resources required to the nation. It mainly involves in policy formulation, based curriculum, developing skill testing the skills of the people, conduct needs assessment etc.



It has an assembly consisting of 24 as Council comprising nine members. Assembly and the Council. The Council Member-Secretary.

quality control, preparation of competency standards of various occupations and various research studies and training

members and a governing board known Minister of Education chairs both the has a full time Vice-Chairperson and a

\*\*\*\*Best Of Luck\*\*\*\*