Technical Education Board CTEVT Regd.No.: 2688 Cottage & Small Industries Regd. No. : 4632/069/070 Company Regd. No. : 322104 PAN : 6 0 1 0 0 8 9 0 2

Affiliated by : Council for Technical Education and Vocational Training (CTEVT)

SHRESTHA COMPUTER INSTITUTE PVT.LTD.

ISO 9001:2015 Certified Organization Company, Regd. No.: QMS/2020/1408

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PLEASE SCAN THE QR CODE.

EXAM CENTER : HARIPUR-2, SARLAHI COURSE NAME : BCC EXAM TYPE : PRACTICAL

F.M.: 50 P.M.: 25 **EXAM DATE : 2025-12-12** Time: 60 Minute

Form No.: ..... Secured Marks :..... _____

Attempt all of the following questions: **Exam Controller's Sign.**

Create a folder on desktop and name it your symbol no. Save all of your files inside that folder.

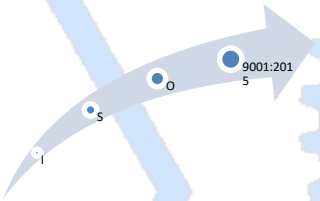
Group A

1. Create a new folder by cmd. Then Lock and Unlock the folder – print Screen- Paste to appropriate location. [5 Marks]
2. Make a simple shutdown programs using .bat [5 Marks]

Group B

3. Create following logo using SmartArt. [10 Marks]





$$f(x) = a_0 + \sum_{n=1}^{\infty} \left(a_n \cos\frac{n\pi x}{L} + b_n \sin\frac{n\pi x}{L} \right)$$

4. Insert Image into the shape at MS Word [5 Marks]

Group C

5. Calculate following date sheet

Joining Date	Leaving Date	Year	Months	Days
2054/01/14	2082/01/10	?	?	?

- CALCULATE THE YEAR, MONTHS, DAYS [15 Marks]

6. Create a presentation with three slides to About you Computer Institute [5 Marks]
7. Type the following text in MS WORD [5 Marks]

Introduction

The Council for Technical Education and Vocational Training (CTEVT) constituted in 1989 (2045 BS) is a national autonomous apex body of Technical and Vocational Education and Training (TVET) sector committed for the production of technical and skillful human resources required to the nation. It mainly involves in policy formulation, quality control, preparation of competency based curriculum, developing skill standards of various occupations and testing the skills of the people, conduct various research studies and training needs assessment etc.



It has an assembly consisting of 24 members and a governing board known as Council comprising nine members. Minister of Education chairs both the Assembly and the Council. The Council has a full time Vice-Chairperson and a Member-Secretary.

****Best Of Luck****