Technical Education Board CTEVT Regd.No.: 2688 Cottage & Small Industries Regd. No. : 4632/069/070 Company Regd. No. : 322104 PAN : 601008902

Affiliated by : Council for Technical Education and Vocational Training (CTEVT)

SHRESTHA COMPUTER INSTITUTE PVT.LTD.

ISO 9001:2015 Certified Organization Company, Regd. No.: QMS/2020/1408

Head Office : Lalbandi-1, Nawalpur, Sarlahi (Nepal)

Website : www.shresthacomputerinstitute.edu.np

E-mail ID : contact@shresthacomputerinstitute.edu.np

Trainer's License No. : CTEVT (TITI) ToT TID No. : 6269

Mobile No. : 9804839358 / 9844318231

PLEASE SCAN THE QR CODE.

Exam Date: 2026-01-06

F.M.: 150 P.M.: 50 Time: 90 Minute

Name ofStudent : ……

Symbol No. : …….. Form No. ……..

Objective Questions (25 x 1 = 25 Marks)

Sign. Of Managing Director
CTEVT (TITI) ToT TID No.: 6269

Group A (PageMaker)

1) The Shortcut key of Zoom Out is
A) Ctrl++ B) Ctrl + - C) Ctrl+0 D) Ctrl+Z
2) Which of these software can be a master page?
A) PageMaker B) Painting C) Photoshop D) All of these
3) What is the extension of file created in pagemaker?
A) .psd B) .pmd C) .Tiff D) Txt
4) Which Company had developed pageMaker?
A) Microsoft B) Adobe Corporation C) Aldus Corporation D) Intel
5) Which one of these is not size of paper?
A) A4 B) A3 C) A5 D) A6
6) How many columns are in the newspaper?
A) 10 B) 9 C) 8 D) 7
7) Which of these is not the main part of the pageMaker application?
A) Title Bar B) Color Palette C) Drawing Toolbar
D) Control Palette
8) The Shortcut key of ZOOMOUT is-
A) Ctrl ++ B) Ctrl+- C) Ctrl+0 D) Ctrl+Z
9) Shift +F7 is the Shortcut key of
A) Zoom Tool B) Hand Tool C) Ellipse Tool D) Crop Tool
10) Which of these is related to vertical alignment in page maker?
A) Frames B) Page Setup C) Table D) Picture
11) Which of the following is not palette in pagemaker?
A) Style sheets B) Control C) Colors D) Document Layout
12) What are the shortcut to windows fit in window in pagemaker?
A) Ctrl+0 B) Ctrl+1 C) Ctrl+2 D) Ctrl+3
13) Which menu Contains the frame option in pagemaker?
A) File B) Utilities C) Element D) None of these
14) Which option is used to change the order of pages in pagemaker?
A) Page Orientation B) View Pages C) Sort Pages D) Range Pages
15) What is the default font size in pagemaker?
A) 11 B) 12 C) 13 D)14

Group B (Freehand)

16) What is the extension of file created in Freehand?
A) .FH10 B) .pmd C) .Tiff D) Txt
17) Freehand launched by Which Company ?
A) Adobe B) Microsoft C) Micromedia D) Windows
18) Hide and unhide the tools bax Shortcut Key?
A) Ctrl+7 B) Alt+F7 C) Ctrl+Shift+F7 D)Shift+F7
19) Import Shortcut Key?
A) Ctrl+R B) Alt+I C) Ctrl+Shift+F7 D)Shift+F7
20) Which is the shortcut key for pen tool active?
A) P B) Pn C) PR D) None of these
21) Which is the shortcut key to active Page Ruler?
A) Ctrl+Alt+R B) Ctrl+R C) Alt+R D) None of the above
22) Which is the shortcut key to active Tools ?
A) Alt+7 B) Alt+F7 C) Ctrl+7 D) Ctrl+Shift+7
23) Which is the shortcut key to Active Align dialog box ?
A) Ctrl+Alt+A B) Ctrl+A C) Shift +B D) Ctrl+P
24) Export Shortcut Key?
A) Ctrl+R B) Ctrl+Shift+R C) Ctrl+Alt+R D) Alt+R
25) Lock Shortcut Key?
A) Alt+L B) Ctrl+L C) Ctrl+Alt+L D) Ctrl+Shift+L

Attempt Any 6 Question.

1. What is a Photoshop? Define any Ten tools of photoshop [5+20]
2. Define any four tool with Menu Bar of PageMaker 7.0. [5+5]
3. What is a Freehand? Define any Ten tools of freehand [5+10]
4. What is internet? How to send any document by e-mail [5+20]
5. Explain the Computer Hardware? Define Processor, Input and Output Device , [5+10+10]
6. Explain the Computer Networking. Define LAN, WAN,MAN [10+5+5+5]

****Best Of Luck****