Technical Education Board CTEVT Regd.No.: 2688 Cottage & Small Industries Regd. No. : 4632/069/070 Company Regd. No. : 322104 PAN : 6 0 1 0 0 8 9 0 2
Affiliated by : Council for Technical Education and Vocational Training (CTEVT)
SHRESTHA COMPUTER INSTITUTE PVT.LTD.
ISO 9001:2015 Certified Organization Company, Regd. No.: QMS/2020/1408
Head Office : Lalbandi-1, Nawalpur, Sarlahi (Nepal)
Website : www.shresthacomputerinstitute.edu.np
E-mail ID : contact@shresthacomputerinstitute.edu.np
Trainer's License No. : CTEVT (TITI) ToT TID No. : 6269
Mobile No. : 9804839358 / 9844318231
PLEASE SCAN THE QR CODE.

Types of final exam : DCA Exam Center : MCI, Gaushala-12,Mahottari

F.M : 250 **P.M : 120** **Exam Date : 2026-09-05** **Time : 180 Minute**

Form No. :..... Symbol No.:.....

SECURED MARKS : **PASS/FAIL** **CTEVT Certified Assessor Sign.**

CTEVT Assessor / Manager ID : 7685

Attempt all of the following questions:

1. ADOBE PHOTOSHOP — 50 MARKS

Question 1: Photo Editing — 15 Marks

दिइएको फोटो Photoshop प्रयोग गरी professional रूपमा edit गर्नुहोस्।

कामहरू:

- Crop तथा proper size मिलाउने — 3
- Background Remove/Change गर्ने — 4
- Brightness/Contrast मिलाउने — 2
- आवश्यक Retouching गर्ने — 3
- Passport Size Photo तयार गर्ने — 3

Question 2: Passport Photo Sheet — 10 Marks

Edited Passport Size Photo लाई **4 × 6 inch photo sheet** मा व्यवस्थित गर्नुहोस्।

- उचित Photo Size — 3
- Multiple Photos Arrangement — 3
- Proper Alignment & Spacing — 2
- Print-ready setup — 2

Question 3: Advertisement Poster — 15 Marks

"COMPUTER TRAINING ADMISSION OPEN – 2083" विषयमा एउटा आकर्षक Advertisement Poster तयार गर्नुहोस्।

Poster मा:

- Institute Name — 2
- Course Names — 3
- Admission Open — 2
- Contact Number & Address — 2
- Images/Graphics — 2
- Typography & Design — 2
- Overall Presentation — 2

Question 4: Visiting Card — 10 Marks

Photoshop प्रयोग गरी एउटा Professional **Visiting Card** तयार गर्नुहोस्।

समावेश गर्नुहोस्:

- Logo/Institute Name
- Name & Designation
- Address
- Mobile Number
- Email/Website
- Attractive Design

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2. ADOBE PAGEMAKER — 50 MARKS

Question 1: Admission Notice — 10 Marks

"ADMISSION OPEN – COMPUTER TRAINING" विषयमा एउटा आकर्षक Notice तयार गर्नुहोस्।

समावेश गर्नुहोस्:

- Institute Name
- Courses
- Admission Information
- Contact Number
- Address
- Appropriate Formatting

Question 2: Two-Page Brochure — 20 Marks

एउटा Computer Training Institute को **2-Page Brochure** तयार गर्नुहोस्।

Page 1:

- Institute Name & Logo
- About Institute
- Courses Offered
- Attractive Heading
- Relevant Images

Page 2:

- Course Details
- Facilities
- Admission Information
- Contact Details
- Address

Marking:

- Page Setup — 3
- Text Formatting — 4
- Images/Graphics — 4
- Columns & Alignment — 3
- Overall Design — 3
- Accuracy — 3

Question 3: Certificate Design — 10 Marks

Computer Training पूरा गरेको विद्यार्थीका लागि Professional **Certificate** तयार गर्नुहोस्।

समावेश गर्नुहोस्:

- Institute Name
- Certificate Title
- Student Name
- Course Name
- Date
- Certificate Number

- Signature
- Seal/Logo

Question 4: Newspaper/Newsletter Page — 10 Marks

Institute को **One-Page Newsletter** तयार गर्नुहोस्।

समावेश गर्नुहोस्:

- Main Heading
- Two/Three Columns
- News/Article
- Picture
- Date
- Footer
- Proper Page Layout

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3. FREEHAND — 50 MARKS

Question 1: Logo Design — 15 Marks

"SHRESTHA COMPUTER INSTITUTE" का लागि एउटा Professional Vector Logo तयार गर्नुहोस्।

प्रयोग गर्नुहोस्:

- Basic Shapes — 3
- Pen/Vector Tools — 3
- Text/Typography — 3
- Color & Fill/Stroke — 2
- Alignment — 2
- Overall Creativity — 2

Question 2: Visiting Card — 10 Marks

FreeHand प्रयोग गरी Professional **Business/Visiting Card** तयार गर्नुहोस्।

समावेश गर्नुहोस्:

- Logo
- Institute/Business Name
- Name & Designation
- Address
- Mobile Number
- Email/Website

Marks:

- Layout — 3
- Text — 2
- Logo/Graphics — 2
- Alignment — 2
- Overall Presentation — 1

Question 3: Flex/Advertisement Design — 15 Marks

"COMPUTER TRAINING ADMISSION OPEN – 2083" विषयमा एउटा Vector Advertisement तयार गर्नुहोस्।

समावेश गर्नुहोस्:

- Institute Name — 2
- Course List — 3
- Attractive Heading — 2
- Graphics/Illustrations — 3
- Contact & Address — 2
- Color/Design — 2
- Alignment — 1

Question 4: Visiting/Promotion Card or Certificate — 10 Marks

FreeHand प्रयोग गरी एउटा **Promotional Card अथवा Certificate** तयार गर्नुहोस्।

समावेश गर्नुहोस्:

- Proper Page Size
- Heading
- Logo/Graphics
- Text
- Border
- Signature/Contact
- Proper Alignment

Viva - 100 MARKS

1.

2.

3.

4.

5.